



**City of Los Angeles Mayor’s Office of Gang Reduction & Youth Development and the City
Of Los Angeles Department of Recreation and Parks
Summer Night Lights 2020
Youth Squad Job Description**



The Mayor’s Office of Gang Reduction and Youth Development (GRYD) was established in 2007 with the primary goal of establishing data- driven gang prevention and intervention programs in the City’s most gang- impacted communities. Summer Night Lights (SNL), a component of the GRYD strategy was piloted during the summer of 2008 as a response to research that point to youth being most likely to commit violent crimes during the summer months in the City of Los Angeles. The SNL program is implemented in 32 parks across the city with the goal of reducing gang related violence in and around SNL sites & providing community engagement and employment opportunities for youth as well as adults.

Hourly Pay Rate: \$14.25 per hour

Employment Period: 6/15/20 – 8/22/20

(Candidates will be notified of any modifications to employment period. Availability of position is contingent upon funding. Health benefits are not available.)

Mandatory Training Schedule:

6/15/20 – 6/19/20, **Time:** 8:30 a.m. – 5:00 p.m.

SNL Program Employment Schedule:

June 22 – August 1 (40 Hours)

- Tuesday: 9:00 a.m. – 5:30 p.m. (8 hrs)
- Wednesday - Saturday 3:00 p.m. to 11:30 p.m. (32 hrs)

August 7– August 22, 2020 (16 Hours)

- Fridays- Saturdays 3:00 p.m. to 11:30 p.m (16 hrs)
- Saturday, August 22, 2020 – 9:00 a.m. – 1:00 pm (4 hrs)

GENERAL RESPONSIBILITIES

The **Youth Squad** works collaboratively with other SNL staff, Mayor’s Office GRYD staff and program partners (LAPD, Recreation and Parks, GRYD contracted providers) to support all aspects of SNL program service delivery and engagement at one (1) identified site. Specifically, the Youth Squad is responsible for the implementation of programming, outreach and program calendar. The Youth Squad will work collaboratively with diverse populations and manage complex situations effectively.

REQUIREMENTS:

- MUST be between the ages of 17 and 24 years old.
- MUST know, and understand the immediate community where the SNL program is offered.
- MUST be available to attend/complete training, and work the entire SNL program dates and hours (June- August).
- Ability to work with youth & families from different cultures, neighborhoods and varying ethnic groups
- Ability to work as part of a team that includes city departments, community based organizations, community intervention workers, and law enforcement.
- Comfortable working independently, taking initiative, and providing feedback to fellow team members and supervisors.
- Capable of following directions from multiple staff members including SNL Cluster Coordinator, SNL Site Coordinators, Lead Youth Squad, Mayor’s Office GRYD staff, and Recreation and Parks staff.
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- Must be able to stand for long periods of time, carry a minimum of 15 lbs, and engage in labor intensive activities.

WORK DUTIES

- Engage community members and encourage program participation prior to and during programming.
- Conduct daily outreach to provide program information and promote program offerings in and around the surrounding the community.
- Attend and participate fully in all program trainings, meetings, and planning sessions.
- Participate in events related to work readiness, professional development, and educational opportunities.
- Carry out the logistics of setting up, breaking down, and closing the SNL program nightly, as well as other program-related tasks as needed.
- Facilitation of programming at assigned site, which includes food preparation and meal service.
- Completion of program surveys to provide feedback on SNL programming and employment; and other duties as assigned.
- MUST complete work readiness curriculum, financial literacy training, and additional training.

BACKGROUND CHECK

Employment offers will be made after successful completion of applicable background check(s).

APPLICATION SUBMISSION PROCESS:

Deadline to submit applications: 3/9/20 at 5 p.m.

Complete and submit applications online at: <https://www.lagryd.org/seasonal-employment-opportunities>

APPLICATION AND FILING INFORMATION

Only selected applicants will be scheduled for an interview. The office reserves the right to close or modify application deadlines as needed. Employment and educational information will be provided via online tool to all applicants.

EQUAL OPPORTUNITY EMPLOYER (EOE)

This position is an at will, seasonal position which does not accrue civil service tenure, contractual employment rights, or due process rights. The position is appointed and serves at the pleasure of the Mayor’s GRYD Office / Recreation and Parks and may be removed without any finding or cause by the Mayor’s GRYD Office/ Recreation and Parks. The City of Los Angeles is an EOE employer and does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, sexual orientation, gender identity, veteran status, height, weight, or marital status in employment or the provision of services, and is an equal access/equal opportunity employer.